

LEAH E. WELKER

leahwelker@outlook.com

EDUCATION

- ❖ Brigham Young University (2012–present). Expected graduation: April 2016.
 - Major: English Language
 - Minor: Editing
 - *English Language 430R, Editing for Publication*: senior capstone course, web publishing section.
 - *English Language 410R, Genre and Substantive Editing*: advanced editing skills.
 - *English Language 350, Basic Editing Skills*: copyediting skills and professional preparation.
 - *English Language 325, The Grammar of English*: how to recognize and apply English grammar principles.
 - *English Language 322, Modern American Usage*: current conventions in Standard American English.
 - *Digital Humanities 230, Intro to Print Publishing*: Adobe InDesign in the context of designing materials for publishing. Exposure to Microsoft Word and Adobe Photoshop.
 - *English Language 421R, Studies in Publishing*: an overview of the publishing industry; guest lecturers from across the industry.
 - *English Language 351R, Editing Student Journals*: learning the process of publishing a student journal through volunteer experience.
 - Other Relevant Coursework
 - *English Language 524, History of the Book*: intro to the history of the codex, typographical style, and textual criticism.
 - *Student Development 305, Advanced Reading Strategies*: skills and to learn more quickly and efficiently from any level and kind of text.
 - *English 295, Writing Literary Criticism*: in-depth focus on the writing and rhetoric skills in literary criticism.
 - *English 218R, Creative Writing*: writing in the genres of poetry, fiction, and nonfiction.
- ❖ GPA:
 - Overall: 3.96
 - Major: 4.0
 - Minor: 4.0
- ❖ Abrelia Clarissa Seely Hinckley Scholarship (2015–2016)
- ❖ Full-Tuition Academic Scholarship from Brigham Young University (2013–2015)
- ❖ Dean's List (Winter 2015)
- ❖ San Antonio Management Society's Ethical and Moral Leadership Scholarship

EDITING AND WRITING EXPERIENCE

POSITION SUMMARY

| Position Held | Organization | Period |
|---|---|--------------|
| Editor | Religious Studies Center | 2015–Present |
| Editor in Chief | <i>Leading Edge</i> Magazine | 2015–Present |
| President, BYU Chapter | Latter-day Saint Publishing Professionals Association | 2015–Present |
| Assistant Managing Editor | <i>Mormon Insights</i> (ELang 430R) | 2015 |
| Head Developmental Editor | <i>Leading Edge</i> Magazine | 2015–2015 |
| Editor | Humanities Publication Center | 2014–2015 |
| Editor | Freelance work on Rachele Morgan’s manuscript | 2013–2014 |
| Acquisitions Editor | <i>Leading Edge</i> Magazine | 2013 |
| Editor of JPS HS first Online Literary Magazine | John Paul Stevens High School | 2011–2012 |

FURTHER DETAILS ON IMPORTANT POSITIONS

- ❖ Editor at the BYU Religious Studies Center
 - Source checked articles
 - Proofed academic articles and book chapters for publication
 - Edited academic articles and book chapters for publication
 - Coordinated with typesetters and designers
 - Conducted, transcribed, and edited an interview
 - Headed the editing of two books, working closely with author
 - Brainstormed titles
- ❖ Editor at the BYU Humanities Publication Center
 - Sourced academic articles
 - Copyedited academic articles and manuscripts
 - Formatted and edited chapters in a cook book
 - Adjusted articles written by nonnative writers of English to reflect Standard American English
 - Met almost weekly deadlines
- ❖ Editor in Chief for *Leading Edge*
 - Recruited volunteers
 - Filled director positions
 - Made final decisions on submissions
 - Communicated with authors
 - Trained editing teams
 - Oversaw editing workflow
 - Oversaw production
 - Proofread
- ❖ Head Developmental Editor at *Leading Edge*
 - Oversaw the developmental editing for manuscripts as fundraising for the magazine
 - Identified trouble points in consistency, tone, and clarity
 - Gave suggestions for improvement

RECENT ACHIEVEMENTS AND EXPERIENCE

- ❖ Founding member of the Latter-day Saint Publishing Professionals Association (2015)
- ❖ Humanities Dean's List (2014)
- ❖ English Language Study Abroad to the U.K. and Ireland (2014)
- ❖ Acceptance into Brigham Young University's 2013 Religious Education Symposium
- ❖ John Paul Stevens High School's first online literary magazine (2012)
- ❖ Second-Place Winner of the Texas Book Festival Writing Competition for the 10th grade category (2010), and Third Place in combined 10th and 11th grade category (2011)
- ❖ Second-Place Winner first round of UIL Literature Analysis (2010)
- ❖ First Place in Singing Category of Harmony Science Academy's Turkish Olympiad (2009)
- ❖ Turkish Language Immersion trip (2008)

SKILLS AND INTERESTS

- ❖ Editing: copyediting, substantive (line) editing, working with little supervision, basic design and layout
- ❖ Writing: creative writing, journalism, fiction
- ❖ Computer Programs
 - Advanced skill: Microsoft Word
 - Familiar with: Adobe InDesign, Microsoft Outlook

REFERENCES

| | |
|--|---|
| <p>Mel Thorne Head of the Humanities Publication Center</p> <p>4092 JKB, Brigham Young University 801-422-1719 mel_thorne@byu.edu</p> <p>Since he has had me as a student and an employee, he can speak about my editing progress and individual strengths.</p> | <p>Marv Gardner Professor</p> <p>4045 JFSB, Brigham Young University 801-422-1253 marv_gardner@byu.edu</p> <p>He can speak about my ability to lead a team of editors, contribute meaningfully to meetings, and make production decisions.</p> |
| <p>R. Devan Jensen, Executive Editor Religious Studies Center</p> <p>167A HGB, Brigham Young University 801-422-9304 devan_jensen@byu.edu</p> <p>He can speak about my editing abilities, work habits, and my ability to work with a small team of editors and on a variety of projects.</p> | <p>Robert Freeman Associate Dean of Religious Education</p> <p>365B JSB, Brigham Young University 801-422-2484 robert_freeman@byu.edu</p> <p>He can speak about my ability to organize, work independently, and give substantive feedback on his many different projects.</p> |